KAMBIAR HEALTHCARE ACADEMY

# Nurse Ke's Medication Aide Report Sheet™

*A Calm Start. A Safer Medication Pass. A Confident Handoff.*

Nurse Ke · Keona Banks-Todd, BSN, RN · Kambiar Healthcare Academy

## 1 Shift Snapshot

| DATE | SHIFT | UNIT / HALL | MEDICATION AIDE | ASSIGNED NURSE |
|---|---|---|---|---|
| | | | | |

## 2 Before the Medication Pass

- ☐ Got report from the nurse and off-going staff
- ☐ Cart clean, stocked and locked; keys with me
- ☐ Narcotic count done together; double lock secure per policy
- ☐ MARs reviewed: new orders, holds, stop dates, allergies
- ☐ Know which meds need a pulse, BP or other reading first, per policy
- ☐ Questions asked to the nurse **before** I start

## Timed & Priority Meds

Before meals, time-critical, new orders

## Appointments / Antibiotics / Dialysis

Room · what · time

## 3 Resident-by-Resident Notes

Use room numbers and initials only, per facility policy.

| Room | Initials | Allergies | Med times & priorities | Follow-ups (PRN results, readings, concerns) | Nurse informed |
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## 4 Safety Flags & Handoff

### Refusals & held medications

Room · medication · reason · nurse informed

### Controlled substances

Reorders needed:

Residents with narcotic patch:

Count, double lock or waste concerns (two licensed nurses per policy):

### Report to the nurse

Reactions, changes, errors, anything unusual

### Outstanding tasks for next shift

Follow-ups, re-orders, pending items

**This sheet is a personal organizing tool.** It doesn't replace the MAR/eMAR, facility forms, facility policy or the licensed nurse's direction. Protect resident privacy: use room numbers and initials only, keep it with you, never take it home, and dispose of it per facility policy at the end of your shift.

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# Assigned Residents

DATE / SHIFT / UNIT _____

| | | | | |
|---|---|---|---|---|
| RM · RESIDENT NAME<br>FC / DNR / Hospice<br>Whole / Crush / WAS / WP<br>Regular / Thickened<br>FSBS _____ | RM · RESIDENT NAME<br>FC / DNR / Hospice<br>Whole / Crush / WAS / WP<br>Regular / Thickened<br>FSBS _____ | RM · RESIDENT NAME<br>FC / DNR / Hospice<br>Whole / Crush / WAS / WP<br>Regular / Thickened<br>FSBS _____ | RM · RESIDENT NAME<br>FC / DNR / Hospice<br>Whole / Crush / WAS / WP<br>Regular / Thickened<br>FSBS _____ | RM · RESIDENT NAME<br>FC / DNR / Hospice<br>Whole / Crush / WAS / WP<br>Regular / Thickened<br>FSBS _____ |
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**Key (circle one in each line): FC** = Full Code · **DNR** = Do Not Resuscitate · **Hospice** = receiving hospice care · **Whole / Crush** = how pills are given · **WAS** = Whole with Applesauce · **WP** = Whole with Pudding · **Regular / Thickened** = liquid drinks · **FSBS** = Fasting Blood Sugar. Always confirm code status, diet texture and crush orders on the current MAR, care plan and orders.

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